



Special Board Meeting Minutes

January 21, 2020

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair
Jack S. Eng, Member
Dave Threedy, Executive Secretary
Janet Whitney, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Christy Sterling, Human Resources Manager
Jay Raish, Confidential Secretary

Excused absence: Isabel A. M. Cole, Member

Approval of Minutes: The January 7, 2020 Board Meeting minutes were approved.

Personnel Update: The Human Resources Manager reported: interviews are being scheduled for the Program Specialist 2 position; we received a directive from State HR regarding diversity.

Performance Agreement/Operational Plan: We agreed to add the BIIA CLE and IT Modernization to the Performance Agreement.

All Staff Meeting: We discussed a potential speaker.

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:12 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary