



## **Special Board Meeting Minutes**

**February 15, 2022**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Mark Jaffe, Acting Chair  
Jack S. Eng, Member  
Isabel A. M. Cole, Member  
Christopher Swanson, Acting Chief Industrial Appeals Judge  
William Chase, Acting Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

**Changes to Agenda:** Attorney General advice re: Public Records Act added for Executive Session.

**Approval of Minutes:** The January 28, 2022 Stakeholder Meeting minutes and February 1, 2022 Board Meeting minutes were approved.

**Appeals Received:** We reviewed the appeals received numbers.

**Personnel Update:** The Human Resources Manager reported Linda Williams reverted to an IAJ4 position on February 1 and Eric Elsensohn started the Customer Service Entry position on February 9.

**Reopening:** We discussed items that need to be in place to plan for reopening.

**Executive Session:** The meeting entered Executive Session at 9:18 a.m. for the Chief Legal Officer to report on the Attorney General's advice regarding the Public Records Act.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:45 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary