



## **Special Board Meeting Minutes**

March 17, 2020

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair  
Jack S. Eng, Member  
Isabel A. M. Cole, Member  
Dave Threedy, Executive Secretary  
Janet Whitney, Chief Industrial Appeals Judge  
Bill Chase, Acting Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Jay Raish, Confidential Secretary

**Approval of Minutes:** The March 3, 2020 Board Meeting minutes were approved.

**Appeals Received:** We reviewed the appeals received numbers.

**Personnel Update:** The Human Resources Manager reported we are still making a hiring decision on the LA3 position in Mediation; the IAJ3 position is moving from Spokane to Olympia when John Fairley retires and we are reviewing candidate applications; and there are 25 applicants for the Executive Director position, which closes March 31.

**COVID-19 Response Update:** We've had several meetings led by our COOP Committee to coordinate our response to the pandemic and have created an internal shared folder for all of our resource documents.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:21 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary