



## **Special Board Meeting Minutes**

**March 21, 2017**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Frank Fennerty, Jr., Member  
Jack Eng, Member  
Janet Whitney, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Dave Threedy, Executive Secretary  
Jay Raish, Confidential Secretary

Excused absence: Linda Williams, Chair

**Approval of Minutes:** The March 7, 2017 Board Meeting minutes were approved.

**Appeals Received:** We reviewed the appeals received numbers.

**Personnel Update:** The Human Resources Manager reported that Cheryl Carlson is promoting to the Assistant Chief in New Appeals position on April 1; Laura Bradley is exercising her exempt return rights and will assume IAJ4 duties on April 1; IAJ3 interviews will take place mid-May; ITS3 interviews will take place next week; and we are reviewing applications for the LA2 and LA3 positions in Seattle.

**Hearing Runs:** The Chief Industrial Appeals Judge reported that new hearing runs take effect May 1.

**Safety/Facility Update:** The Chief, Administrative Services, reported that the WSP will evaluate the Olympia office this week, and will contact John Ellsworth and Lynn Hendrickson to schedule evaluations in Tacoma and Seattle. We will debrief mid-April. On Friday, we're meeting to discuss safety glass installation in the Seattle office.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:25 a.m.

Respectfully submitted,

/s/  
Jay Raish, Confidential Secretary