



Special Board Meeting Minutes

May 16, 2017

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair
Frank Fennerty, Jr., Member
Jack Eng, Member
Janet Whitney, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Christy Sterling, Human Resources Manager
Dave Threedy, Executive Secretary
Jay Raish, Confidential Secretary

Approval of Minutes: The May 2, 2017 Board Meeting minutes were approved.

Appeals Received: We reviewed the appeals received numbers.

Personnel Update: The Human Resources Manager reported interviews for the AC position are complete; IAJ3 interviews will be conducted this week; we are scheduling IAJ4 interviews; Judy Klayman is retiring August 2; Cathy Skinner is retiring August 31 and her last day will be the end of July; and Bob Raymond will move to the Richland office on June 1.

WSP Safety Review: The Chief, Administrative Services, reported on the WSP safety walk-throughs in Olympia, Tacoma, and Seattle.

Use of Box for CABR: The Executive Secretary reported on a proposal to transmit the Certified Appeal Board Record to parties via Box, which we use for public records. The Board Members unanimously approved the proposal.

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary