



Special Board Meeting Minutes

June 15, 2021

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair
Jack S. Eng, Member
Isabel A. M. Cole, Member
Mark Jaffe, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Brian Watkins, Acting Chief Legal Officer
Christy Sterling, Human Resources Manager
Jay Raish, Confidential Secretary

Approval of Minutes: The May 21 Stakeholder Meeting and June 1 Board Meeting minutes were approved.

Appeals Received: We reviewed the appeals received numbers.

Personnel Update: The Human Resources Manager reported: the Hearings Scheduler recruitment closed yesterday; Erin Santos will promote to Program Specialist 3 in Public Records effective June 16; the LA2 in Superior Court recruitment closes Friday; Tammy Hoover is promoting to OFM on July 1; and we will open an LA3 recruitment to fill behind Tammy. The Chief Industrial Appeals Judge reported that Anita Booker-Hay and Kylee Redman will promote to Assistant Chief on July 1; today we'll make offers for four IAJ3 positions, hopefully to start July 1; we will meet next week to discuss IAJ4 promotions; Lynn Hendrickson will head new IAJ training; and Mark will head new AC training.

Reopening: The Chief, Administrative Services reported the next version of the Governor's guidelines should be issued today.

Office of Equity Readiness Baseline Assessment: The Human Resources Manager reported we are working on the assessment. This matter is TICKED to the July 20 Special Board Meeting. The Confidential Secretary will send the Office of Equity's survey to stakeholders on June 21.

Objections to Scheduled Hearing Types: Parties should file motion for interlocutory review if they object to a scheduled hearing type.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary