



## **Special Board Meeting Minutes**

June 20, 2017

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair  
Frank Fennerty, Jr., Member  
Jack Eng, Member  
Janet Whitney, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Dave Threedy, Executive Secretary  
Jay Raish, Confidential Secretary

Excused absence: Christy Sterling, Human Resources Manager

**Approval of Minutes:** The May 16, 2017 Special Board Meeting minutes were approved.

**Appeals Received:** We reviewed the appeals received numbers. We discussed an idea for adding median figures to some of our statistics.

**Personnel Update:** The Chief Industrial Appeals Judge reported that Lance Palmer, Cynthia McDonald, and Anne Kyser will start IAJ3 positions in Olympia on July 17; we offered the option for two IAJ3s to transfer to Seattle; we are reviewing applications for the CSS2 position in Olympia; IAJ4 interviews will be conducted this week; John Ellsworth returned to an IAJ4 position on June 12; Chris Swanson promoted to an AC position on June 12; and Frank Rekasis will retire effective August 31.

**Contingency Planning:** The Chief, Administrative Services, gave an update on contingency planning in the event the Legislature does not reach agreement on the budgets by June 30.

**Seattle Construction:** The Chief, Administrative Services reported on construction at the Seattle office.

**Legal Research:** The Board Members unanimously approved a change from LexisNexis to Westlaw. Training will be scheduled in July.

**PAAC Retreat:** The Chief Industrial Appeals Judge reported the PAAC Retreat will take place on Tuesday.

**IAIABC Convention:** We discussed attendance at the convention, which will take place October 1-5 in Portland, OR.

**Mentoring:** Chair Williams discussed an idea for a more formal mentoring program for IAJs.

**Recruitment:** Chair Williams asked PAAC to discuss potential ideas for a brainstorming session with the Board Members.

**Bluebooking with the Board:** Chair Williams discussed an idea for a lunchtime discussion of recently issued D&Os.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:57 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary