



## **Board Meeting Minutes**

July 6, 2017

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair  
Frank Fennerty, Jr., Member  
Jack Eng, Member  
Brian Watkins, Acting Executive Secretary  
Meng Li Che, Acting Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Jay Raish, Confidential Secretary

**Approval of Minutes:** The June 20, 2017 Special Board Meeting minutes were approved.

**Personnel Update:** The Human Resources Manager reported that Anita Booker-Hay, Sara Dannen, and Debbie Redford were promoted to IAJ4s, and Johnny Gutierrez will start a CSS2 position on July 17.

**Facility Update:** The Chief, Administrative Services, reported on construction in Seattle and Olympia, and we discussed the Tacoma office.

**GovDelivery Communications System:** Purchase of an annual contract was unanimously approved.

**Well Fed/Well Read Program:** The Chief, Administrative Services, reported we received an award for most food collected by a medium agency.

**July 18 Special Board Meeting:** This meeting is canceled.

**Management Conference:** We discussed potential facilitators.

**All Staff Meeting:** We discussed potential speakers.

**Budget Update:** The Chief, Administrative Services reported on the budget.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:42 a.m.

Respectfully submitted,

/s/  
Jay Raish, Confidential Secretary