



## **Status Meeting Minutes**

**July 18, 2023**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Jack S. Eng, Member  
Anita Booker-Hay, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

**Changes to Agenda:** None.

**Approval of Minutes:** The July 11, 2023 Status Meeting Minutes were approved as amended.

**All Staff Meeting:** We discussed the agenda. This matter is TICKED for the August 1, 2023 Board Meeting.

**Recognition:** We discussed our recognition program. This matter is TICKED for the August 1, 2023 Board Meeting.

**Management Conference:** We discussed the agenda and potential facilitators. This matter is TICKED for the July 25, 2023 Status Meeting.

**Management Update:** Bob reported on the audit, Seattle office, and work on the RFP for the BAIS replatforming. Anita reported on IAJ3 interviews; Jeff Friedman's last day is August 25; and Cindy Morgan has been promoted to an Assistant Chief position and will start in September. Christy reported on reallocation requests; the paralegal job description specifies a paralegal supports an AAG; she had a meet and greet with the new WFSE representative; Christopher Swanson's last day is July 28; and Johnny Gutierrez's last day is July 31. Brian reported on recent training he attended on the OPMA.

**Public Comment:** None.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 11:12 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary