



Special Board Meeting Minutes

July 20, 2021

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair
Jack S. Eng, Member
Isabel A. M. Cole, Member
Mark Jaffe, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Dave Threedy, Chief Legal Officer
Christy Sterling, Human Resources Manager
Jay Raish, Confidential Secretary

Approval of Minutes: The July 6, 2021 Board Meeting minutes were approved.

Appeals Received: We reviewed the appeals received numbers.

Personnel Update: The Human Resources Manager reported on the Executive Director recruitment; Kaliko Mettao will promote to LA3 in New Appeals effective August 2; the Chief Legal Officer and IAJ4 recruitments close tomorrow; the Seattle LA3 recruitment closes July 28; the recruitments for LA2 positions in New Appeals and Mediation close August 1; we are scheduling interviews for the Customer Service Specialist position; and Robert Krabill, Anna Woods, and John Ledford start IAJ4 positions effective July 21.

Reopening: The Chief Industrial Appeals Judge reported we will open for live hearings only on October 1. All mediation will continue by phone or Zoom. Christy reported that State HR scheduled a reopening forum on Friday.

Management Conference: We agreed it will be held by Zoom this year.

Board CLE: We will discuss whether we will hold a CLE in Fall 2022.

Judicial Survey: The Chief Industrial Appeals Judge will reach out to WSU.

All Staff Meeting: We will block off December 9 and 10 for Zoom meetings.

Executive Session: The meeting entered Executive Session at 10:15 a.m. to discuss employee discipline.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary