



Board Meeting Minutes

August 1, 2017

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Linda Williams, Chair
Jack Eng, Member
Dave Threedy, Executive Secretary
Janet Whitney, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Christy Sterling, Human Resources Manager
Jay Raish, Confidential Secretary

Excused Absence: Frank Fennerty, Jr., Member

Approval of Minutes: The July 6, 2017 Board Meeting minutes were approved.

Appeals Received: We reviewed the appeals received numbers.

Lockdown Procedure Update: The Chief, Administrative Services, reported we will implement new procedures at the same time we implement GovDelivery notifications.

Public Records Management: The Chief, Administrative Services reported we should have a report from the contractor by the end of September.

Management Conference: We discussed potential facilitators.

AC Position: The Chief Industrial Appeals Judge reported on the vacant position.

Mentoring Program: We discussed pros and cons of a mentoring program

Recruitment Brainstorming Session: This matter is TICKED to the January 16 Special Board Meeting.

IAJ4 Staffing: We will review whether petitions for review have increased.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:00 a.m.

Respectfully submitted,

/s/
Jay Raish, Confidential Secretary