



## **Board Meeting Minutes**

**September 5, 2023**

**Call to Order:** The meeting convened at 9 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Jack S. Eng, Member  
Lynn Hendrickson, Acting Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

**Changes to Agenda:** Remove "Morning Chat Attendance" and add "Stay Motion Dissents."

**Approval of Minutes:** The August 29, 2023 Status Meeting Minutes were approved.

**L&I Bill Proposals:** We discussed proposals sent to WCAC for comment.

**PEAR Comments:** After discussion, we agreed to add an email on our website for PEAR to receive suggestions for improvements. The retention schedule for such comments is three years.

**Management Conference Agenda:** We reviewed the draft agenda.

**Management Update:** Bob reported on the Seattle office; BAIS replatforming RFP; and he and John are attending the IPMA conference in Chelan next week. Christy reported the employee survey opens October 2—new platform this year; she is working on the State HR report; and we are interviewing for hearings schedulers. Lynn reported we are looking at ways to bring the judicial survey in house, and Heather Elder will start an IAJ4 position in New Appeals on September 18. Brian reported we submitted the CR102 for rulemaking, and we are moving forward with a service request to modify Findings/Conclusions in PDOs and DOs. Kudos to our Superior Court staff on preparing the CABR for the Tesoro appeal.

**Stay Motion Dissents:** We agreed not to change the process, so there will be no dissents on .050 stay motions.

**Public Comment:** None.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:47 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary