



## **Board Meeting Minutes**

**September 6, 2022**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Jack S. Eng, Member  
Anita Booker-Hay, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Jay Raish, Confidential Secretary

Guest: Anamaria Gil, Assistant Chief Industrial Appeals Judge

Excused absences: Brian Watkins Chief Legal Officer

**Changes to Agenda:** None.

**Public Comment:** None.

**Approval of Minutes:** The August 26, 2022 Status Meeting Minutes were approved.

**PEAR Strategic Action Plan:** Anamaria reported we plan to complete our team, complete the Equity Impact Review through Step 2; and complete the Pear Readiness Steps by January 2023. The Strategic Action Plan was unanimously approved.

**Personnel Update:** Christy reported William Strange is retiring September 30. Anita reported on the IAJ3 interviews. Bob reported on interviews for the PRA and Application/Data Supervisor positions.

**Management Update:** Anita reported we are preparing for hearing run changes and next week is the IAIABC Conference. Bob reported we are working on setting up OWL equipment in other BIIA offices. Bob and Bill are working on the annual OMWBE plan.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:05 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary