



Special Board Meeting Minutes **September 20, 2016**

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Dave Threedy, Chair
Frank Fennerty, Jr., Member
Jack Eng, Member
Janet Whitney, Chief Industrial Appeals Judge
Bob Liston, Chief, Administrative Services
Christy Sterling, Human Resources Manager
Brian Watkins, Executive Secretary
Jay Raish, Confidential Secretary

Approval of Minutes: The September 6, 2016 Board Meeting minutes were approved.

Personnel Update: The Human Resources Manager reported that Charlotte Reynolds started a permanent Legal Office Assistant position on September 14; the ITS3 recruitment is still open; and the Chief Industrial Appeals Judge is reviewing IAJ3 applications.

Sexual Harassment Training: The Human Resources Manager reported that training is due for many employees. They will receive course information from Ann Bartholomew.

Judicial Survey: The Chief Industrial Appeals Judge reported the survey results will be posted on our internet site on September 30.

State Service Awards: We discussed options for recognition awards.

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:15 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary