



## **Status Meeting Minutes**

**September 26, 2023**

**Call to Order:** The meeting convened at 9:00 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Jack S. Eng, Member  
Anita Booker-Hay, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Christy Sterling, Human Resources Manager  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

Guest: John Hanson Jr., Chief Information Officer

**Changes to Agenda:** None.

**Approval of Minutes:** The September 19, 2023 Status Meeting Minutes were approved.

**Management Conference Agenda:** We reviewed the latest draft of the agenda.

**Wellness/Ethics:** Holly clarified a discussion from the Small Agency Cabinet Meeting.

**Transition Discussions:** This matter is TICKED to the October 3 Board Meeting.

**Personnel Update:** Christy reported Jennifer Vanicky resigned September 21, 2023.

**Filing Portal Issues:** John reported on outages that occurred September 15 and September 22. The September 15 outage occurred due to an expired application registration. Kudos to Lisa Bartley for coming in from vacation to provide direction for that issue. We have updated it so four people now have access to update the registration, which expires in two years. On September 22, WaTech was trying to decommission a server and shut it down at 9:15 on a Friday without realizing we needed a piece of it. We met with them yesterday and requested they make such changes after hours. John will attend the November Stakeholder Meeting to explain the outages to our stakeholders.

**Management Update:** Anita reported on PAAC activities and IAJ training; the hearing run change is October 3 and mediation run change is November 1. Christy reported she sent the draft cell phone policy to the unions; the meeting with the judges' union is Friday; and she is getting more information on reports that some employees have received overpayment letters from the Employment Security Department. Bob reported on BAIS replatforming, and he will be at the Governor's Safety Conference this week.

**Confidential Secretary Update:** We reviewed the weekly calendar.

**Public Comment:** None.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:02 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary