



## **Status Meeting Minutes**

October 17, 2023

**Call to Order:** The meeting convened at 9 a.m. with the following present:

Holly Kessler, Chair  
Isabel A. M. Cole, Member  
Jack S. Eng, Member  
Anita Booker-Hay, Chief Industrial Appeals Judge  
Bob Liston, Chief, Administrative Services  
Brian Watkins, Chief Legal Officer  
Jay Raish, Confidential Secretary

Guests: Wendy Fraser, Dave Threedy, John Hanson Jr.

Excused absence: Christy Sterling, Human Resources Manager

**Changes to Agenda:** None.

**Approval of Minutes:** October 10, 2023 Status Meeting Minutes were approved.

**Management Conference:** We reviewed the agenda with Wendy Fraser and Dave Threedy.

**Management Update:** Bob reported on the Seattle office and the audit exit interview--kudos to Lori McAllister for securing information that the auditors weren't able to get from DES. John and Bob reported on our computer issues. Anita reported on our communication to staff and stakeholders about the computer issues; she is still trying to schedule a meeting with the OCIO relating to the BAIS Executive Steering Committee. On Christy's behalf, Jay reported on the Poker Walk and Employee Survey. Brian reported on reports for Management Conference.

**Confidential Secretary Update:** We reviewed the weekly calendar.

**Public Comment:** None.

**Adjournment:** There being no further business to discuss, the meeting was adjourned at 10:21 a.m.

Respectfully submitted,

/s/

Jay Raish,  
Confidential Secretary