State of Washington
Board of Industrial Insurance Appeals

Board Meeting Minutes
December 19, 2023

Call to Order: The meeting convened at 9 a.m. with the following present:

> Holly Kessler, Chair
> Isabel A. M. Cole, Member
> Jack S. Eng, Member
> Anita Booker-Hay, Chief Industrial Appeals Judge
> Bob Liston, Chief, Administrative Services
> Christy Sterling, Human Resources Manager
> Brian Watkins, Chief Legal Officer
> Jay Raish, Confidential Secretary

Changes to Agenda: December 26, 2023 meeting; Executive Session to discuss performance of a public employee.

Approval of Minutes: The December 12, 2023 Board Meeting Minutes were approved.

December 26, 2023 Meeting: It was unanimously approved that the December 26, 2023 meeting is canceled.

Tribal Land Acknowledgement: Christy shared the Diversity Committee's proposal to add tribal land acknowledgement language in our offices and on our website. The proposal was unanimously approved.

Results WA: Bob worked with them to clarify that they have the correct performance measurements connected to budget activities.

Management Update: Bob reported on the budget and BAIS replatforming RFP. Anita reported on the Judicial Survey; proposal to post a glossary of terms on our website; personnel to be hired regarding BAIS replatforming; and the judges' union meeting and officers. Christy reported on questions about the cell-phone rollout; Employee Engagement Survey; Safety Committee members; and the PEAR statement video. Brian reported Lynn Hendrickson will attend the January 2, 2024 meeting to discuss the Decisia demonstration.

Executive Session: At 10:03 we entered Executive Session to discuss the performance of a public employee. Chair Kessler announced the session would take 10 minutes. We came out of Executive Session at 10:13 having completed the discussion. No action was taken in response to the discussion.

Public Comment: None.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:13 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary