



Board Meeting Minutes

July 2, 2024

Call to Order: The meeting convened at 9 a.m. with the following present:

Holly Kessler, Chair
Isabel A. M. Cole, Member
Jack S. Eng, Member
Bob Liston, Chief, Administrative Services
Anita Booker-Hay, Chief Industrial Appeals Judge
Christy Sterling, Human Resources Manager
Brian Watkins, Chief Legal Officer
Jay Raish, Confidential Secretary

Changes to Agenda: None.

Approval of Minutes: The June 25, 2024 Board Meeting minutes were approved.

Font for Documents: For the new case management system, we agreed to ask Delaney for a san serif font for macros and automated notices, with one space after the period.

Case Captions: For the new case management system, we agreed to ask for captions that accommodate consolidated cases with different claimants, but only if we can maintain our existing consolidated case (with same claimant) format.

Management Update: Bob reported on an article on OAH; potential Management Conference speaker; business analyst for the BAIS replacement project; and the 75th Anniversary logo. Anita reported on AC rotations; July 22 PAAC offsite training; Delaney discovery sessions; and the week of July 8 we expect a demonstration from Delaney. Christy reported on LA3 interviews and new IT Security training. Brian reported on potential litigation and his meeting with Decisia.

Executive Session: We entered Executive Session at 11:25 to discuss performance of a public employee. Chair Kessler announced the session would take 10 minutes. There being no action items, we came out of Executive Session at 11:35.

Public Comment: None.

Adjournment: There being no further business to discuss, the meeting was adjourned at 11:35 a.m.

Respectfully submitted,
/s/
Jay Raish,
Confidential Secretary