



Stakeholder Meeting Minutes

August 23, 2024

Call to Order: The meeting convened at 10 a.m. with the following participants:

Holly Kessler
Isabel A. M. Cole
Jack S. Eng
Brian Watkins
Kylee Redman
Anita Booker-Hay
Brian Leech

Jane Dale
Katherine Mason
Robert Silber
Chris Carlisle
Lonnie Ladenburg
Ryan Miller
Shawna Fruin

Lionel Greaves IV
Dane Henager
Jason Dickey-North
Bob Battles
Rose Gundersen
Sarah Jackson

BIIA 2025 CLE, Solicit Topics: Brian Leech, Chair of the BIIA's Judicial Staff Training Committee, reported we are soliciting topic ideas for our CLE to be held 9/12/25. Please reach out to your groups and ask them to email their ideas to brian.leech@biia.wa.gov.

Rulemaking Update: Brian Watkins reviewed our current rulemaking, which he will email at the beginning of October. The official comment period is October 2-28, with the rulemaking hearing by Zoom on October 30. Email your comments to brian.watkins@biia.wa.gov.

BIIA Case Management System/BIIA Staff Update: Our new project manager for the Board Appeal Management System (BAMS) is Stu Olson, who will join us in September. Our Public Records Officer, Jasmine McLaughlin, has assumed the role of Business Analyst for the project. For the duration of the project, Hannah Finch will be the Public Records Officer. We are in the early stages of designing the public access portal, please stay online after this meeting to give your ideas to Jasmine.

Kudos: Anita noted Tim Blood and Kylee Redman wanted to conduct ORION training for BIIA staff. They reached out to Knowrasa Patrick at L&I, who put them in touch with Brad Gunderson, self-insured training unit supervisor, and Alex Gannon, adjudicator, and they devoted many hours to sharing information with Tim and Kylee.

BIIA Business Member: Jack thanked everyone for taking part in these valuable meetings and thanked the business community for the opportunity to serve on the board. On September 3, 2024, Bob Battles will join the BIIA as our new Business Member. Welcome, Bob! Congrats to Jack on his retirement!

Stakeholder Q&A:

Robert asked about Seattle office. Anita reported that our permits were recently approved and our design was submitted to the architect.

Next meeting: We proposed November 22, 2024, at 10 a.m. Please email jay.raish@biia.wa.gov if you have conflicts.

Adjournment: The meeting was adjourned at 10:38 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary