



Board Meeting Minutes

August 27, 2024

Call to Order: The meeting convened at 9 a.m. with the following present:

Holly Kessler, Chair
Isabel A. M. Cole, Member
Bob Liston, Chief, Administrative Services
Anita Booker-Hay, Chief Industrial Appeals Judge
Christy Sterling, Human Resources Manager
Brian Watkins, Chief Legal Officer
Jay Raish, Confidential Secretary

Excused absence: Jack S. Eng, Member

Changes to Agenda: None.

Approval of Minutes: The August 20, 2024 Board Meeting minutes were approved.

IT Security Training: Holly suggested we give kudos during the Morning Chat regarding 100% completion of the required training.

Plain Language Policy: The revised policy was approved.

Management Conference Agenda/Facilitator: We reviewed a preliminary agenda.

Management Update: Anita reported that a lot of staff concerns are around technology. Anita and Christy reported on the LA3 recruitments for Lakewood and Review. Christy reported on the bargaining meeting and potential EEOC meeting. Bob reported pre-construction meetings for the Renton office should take place mid-to-late-September; our IT Report and 6-Year Plan have been submitted; budget is due September 10; and we're meeting with DES about the Olympia office on Friday. Brian reported on a settlement agreement.

Salary Increases: Chair Kessler and Member Cole voted to approve salary increases following the evaluations for the HR Manager, Chief IAJ, and Confidential Secretary effective July 1, 2024.

Executive Session: We entered Executive Session at 10:07 for 15 minutes to discuss performance of a public employee. We came out of Executive Session at 10:22 having completed the discussion. No action was taken in response to the discussion.

Public Comment: None.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:23 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary