



Filing an Employer Premium Assessment Appeal

What is the BIIA?

The Board of Industrial Insurance Appeals (BIIA) is a state agency that is **independent** from the Department of Labor and Industries (L&I). The BIIA hears appeals from decisions made by L&I in several areas, including:

- Industrial insurance (workers' compensation)
- Safety citations under the Washington Industrial Safety and Health Act (WISHA)
- Employer premium assessments
- Crime victim compensation

Premium Assessment

L&I makes decisions about the amount of workers' compensation premiums employers must pay. If you disagree with a decision made by L&I, you should do one of the following:

- File a protest and request for reconsideration with L&I

OR

- File an appeal with the BIIA

Do not file a protest with L&I if you are filing an appeal with the BIIA.

Assessment Appeals

You must file an appeal within:

- 30 days of the date you receive a Notice and Order of Assessment (NOA)
- 60 days of the date you receive a Revocation of Coverage, Classification Change, or Rate Notice

Your appeal should include:

- Name and address of the firm being assessed
- Firm number assigned by L&I
- Notice and Order of Assessment number, if applicable
- Date of the L&I decision being appealed
- What you are asking for

File in Person, by Mail, by Fax, or Online

Board of Industrial Insurance Appeals
2430 Chandler Court SW
PO Box 42401
Olympia WA 98504-2401

Fax: 855-586-5611

Online: www.biiwa.gov/Filing.html

Helpful Links

Board of Industrial Insurance Appeals:
www.biiwa.gov

Dept. of Labor and Industries:
www.lni.wa.gov

The appeal process:
www.biiwa.gov/AppealProcess.html

Appeal statutes and rules:
www.leg.wa.gov/lawsandagencyrules
See RCW 51.52 and WAC 263-12'

Contact Us

BIIA Headquarters:

2430 Chandler Court SW
PO Box 42401
Olympia, WA 98504-2401

General Information:

360-753-6823 or 800-441-0447
Fax: 855-586-5611